



TRADITIONAL TRIBAL BURIAL, INC.  
616 Petoskey Street, Suite 202, Petoskey, MI 49770  
TTBI Office – Meeting Room  
**Regular Board Meeting**  
February 1, 2020

Call to order: 8:58 a.m.

Roll Call – Chairperson Kevin Willis – Present; Interim Vice Chairperson Ken Gill – Present; Treasurer Gwen Teuthorn – Present; Secretary Annette VanDeCar – Present.

Guest: none.

Motion by Treasurer Teuthorn to approve the agenda for the February 1, 2020 regularly scheduled meeting and supported by Secretary VanDeCar.

Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1- Vacant.

Motion carried.

Motion by Chairperson Willis to approve the minutes from the January 18, 2020 regularly scheduled meeting and supported by Treasurer Teuthorn.

Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1- Vacant.

Motion carried.

Motion by Secretary VanDeCar to approve stipend for board members to attend the January 28, 2020 Special AFC meeting and supported by Chairperson Willis.

Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1- Vacant.

Motion carried.

Motion by Treasurer Teuthorn to approve stipend for board members to attend the February 28, 2020 regularly scheduled work session and supported by Chairperson Willis.

Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1- Vacant.

Motion carried.

Motion by Treasurer Teuthorn to nominate Ken Gill for Interim Vice Chairperson with all Vice Chairperson responsibilities and to authorize check signing authority to the Interim Vice Chairperson on TTBI PNC Bank accounts and supported by Secretary VanDeCar.

Vote: 3 – Yes, 0 – No, 0 – Absent, 1 (Interim Vice Chairperson Gill) – Abstained, 1 – Vacant.

Motion carried.

Motion by Interim Vice Chairperson Gill to accept TTBI Phone Poll No. 012220-01, to approve the 012220 Final Version of the TTBI Bylaws and approve sending the final version to Rachel Cope, LTBB Senior Financial Advisor, and supported by Treasurer Teuthorn.

Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1- Vacant.

Motion carried.

Motion by Interim Vice Chairperson Gill to accept Chairperson Willis' verbal report and supported by Treasurer Teuthorn.

Vote: 3 – Yes, 0 – No, 0 – Absent, 1 (Chairperson Willis) - Abstained, 1- Vacant.

51 Motion carried.  
52  
53 Motion by Secretary VanDeCar to accept Interim Vice Chairperson Gill's verbal report and supported by  
54 Treasurer Teuthorn.  
55 Vote: 3 – Yes, 0 – No, 0 – Absent, 1 (Interim Vice Chairperson Gill) – Abstained, 1 – Vacant.  
56 Motion carried.  
57  
58 Motion by Chairperson Willis to accept Treasurer Teuthorn's verbal and written reports and supported  
59 by Interim Vice Chairperson Gill.  
60 Vote: 3 – Yes, 0 – No, 0 – Absent, 1 (Treasurer Teuthorn) - Abstained, 1- Vacant.  
61 Motion carried.  
62  
63 Motion by Chairperson Willis to accept Secretary VanDeCar's verbal report and supported by Treasurer  
64 Teuthorn.  
65 Vote: 3 – Yes, 0 – No, 0 – Absent, 1 (Secretary VanDeCar) - Abstained, 1- Vacant.  
66 Motion carried.  
67  
68 Motion by Chairperson Willis to purchase a Star Quilt from 3 Feathers Star Quilts not to exceed \$500 for  
69 2020 fundraising purposes and supported by Treasurer Teuthorn.  
70 Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1- Vacant.  
71 Motion carried.  
72  
73 Motion by Treasurer Teuthorn to approve Purchase Order #20-001 for office supplies not to exceed  
74 \$119.79 and supported by Interim Vice Chairperson Gill.  
75 Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1- Vacant.  
76 Motion carried.  
77  
78 Public Comment opened at 12:30 p.m.  
79 Public Comment closed at 12:31 p.m.  
80  
81 FYI  
82 February 24, 2020 – Tribal Corporations Meeting, Time TBD, Location TBD  
83 February 28, 2020 – Work Session, 1 p.m., TTBI Meeting Room  
84 March 14, 2020 – Regular Meeting and Oaths of Commitment, 9 a.m., TTBI Meeting Room  
85  
86 Motion by Interim Vice Chairperson Gill to adjourn at 12:58 p.m. and supported by Chairperson Willis.  
87 Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1- Vacant.  
88 Motion carried.  
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